



P. O. Box 152040, Kampala, Uganda. Tel: +256 770-608-802

Email: atcuganda@outlook.com Website: www.atcuganda.com

Application Form for ATC's Admission

Program Enrolling -Please Tick [✓] One of the Following Boxes:-

- ☐ Ministry Training Program – (Module 1 or Module 2)
- ☐ Certificate of Theology
- ☐ Associate Diploma of Theology
- ☐ Diploma in Theology
- ☐ Bachelors Degree in Theology

Paste Passport
Photo Here

PERSONAL INFORMATION

(Answer all the following questions legibly and completely)

Name:	Christian Name:	Surname:
District, Sub-County, U-Region:	District:	Sub-County: Region:
Contact Number:	Airtel:	MTN:
Address:	Plot Number(If any):	P. O. Box Number:
Date and Place of Birth:	Date:	Place:
Age, Sex:	Age:	Sex (Please Tick ✓): Female [] Male []
Email, Website:	Email:	Website:
Marital Status (Please Circle):	Divorced Separated	Married Widow
	Single Widower	Single-Parent or Others (Please Indicate):
Number of Children, -Tribe:	Number of Children:	Tribe:
Occupation:		

CHRISTIAN LIFE INFORMATION

Year Saved, Baptized:	Year Saved:	Year Baptized:
Year Spirit Filled, Speak in Tongue:	Year Spirit Filled: _____	Speak in Tongues (Please tick ✓): Yes [] No []
Completed Foundations 1 and 2?	Please tick [✓]: Foundation 1 [] Foundation 2 []	
Life in the Word (LIW) classes	What Life In Word (LIW) classes have you taken in your church? 1) _____ 4) _____ 2) _____ 5) _____ 3) _____ 6) _____	
Name of Church You Attend:	Please write it in full:	
Present Ministry Role/Functions:		
Senior Pastor's Name:	Name:	Contact:

EDUCATION INFORMATION

***Please Note: Photocopies of relevant documents are to be attached to this ATC application form.**

Highest Academic Class Attended:				
Highest Academic Level Passed:				
Are you able to read in English:	Please Tick [√] – Yes [] Not too Good []	Good []	or Very Good []	No [] Excellent []
Are you able to write in English:	Please Tick [√] – Yes [] Not too Good []	Good []	or Very Good []	No [] Excellent []
Are you able to comprehend in English:	Please Tick [√] – Yes [] Not too Good []	Good []	or Very Good []	No [] Excellent []

FINANCIAL INFORMATION

***Please Take Note:** The Registration Fee (**NON REFUNDABLE**) is inclusive of printing of student's notes, text books, stationery and other administration fees. The fee is applicable to CCC/VFC/VCC members only

<u>Program</u>	<u>Amount (Ugx)</u>	<u>Please Tick [√]</u>
MTP Module 1 (3 months)	100,000	100,000 []
MTP Module 2 (3 months)	100,000	100,000 []
Certificate in Theology	250,000	250,000 []
Associate Diploma in Theology	250,000	250,000 []
Diploma in Theology	350,000	350,000 []
Degree in Theology	500,000	500,000 []

HEALTH INFORMATION

Do you have any known Sickness (Please Tick [√] -	Yes []	No []
If Yes, kindly state nature of sickness:		

APPROVAL FROM YOUR SENIOR PASTOR

***Please get your Senior Pastor to sign your application form**

Senior Pastor's Name	Pastor's Signature
Senior Pastor's Name: _____ Contact Numbers: _____	

-FOR ATC'S ACADEMIC AND ADMINISTRATION OFFICE USE ONLY

Date Application Form Is Received:	Form Duly Completed: Yes [] No []
Fee Paid: Ush	Remarks:
Batch Number:	
Registrar's Signature:	

ATC ADMISSION REQUIREMENTS AND PROCEDURES

GENERAL:-

1. Applicant **MUST** be a born-again Christian for at least two (2) years.
2. Applicant **MUST** have already demonstrated his/or commitment to the Lordship of Jesus Christ through a godly lifestyle.
3. Applicant **MUST** be willing to abide by the regulation of the school.
4. The Ministry Training Program is **available** to students desiring ministry training and Church planting.

ACADEMIC:-

1. **Ministry Training Program** students **MUST** have completed at least seven years of Primary Education for entrance into the program. In addition, they **MUST** be able to read and write in English or their local Language. **No** student is **accepted** who cannot read or write. .
2. **Certificate** students and above **MUST** have completed at least four years of Secondary (O' Level) Education. In addition, they **MUST** be able to read and write fluently in English. Lastly, they **MUST** have completed Christian Development Program (CDP) Foundations I and 2.

PROCEDURES:-

The applicant **MUST** duly complete an official Application Form from ATC's Administration Office. **The Form along with all the required and relevant documents(as stated below) are to be attached and submitted on the day of registration for admission to ATC, Uganda.**

1. One passport-size photograph.
2. One page written testimony of conversion and call to ministry.
3. A written recommendation by the applicant's Senior Pastor.
4. A photocopy of all relevant Academic Certificates.
5. The application form needs to be duly signed by their respective pastors before submitting to ATC's Administration Offices.
6. The application form **HAS TO BE SUBMITTED** to ATC's Administration Office **TWO MONTHS BEFORE** the commencement of the new semester.
7. Photocopy of Original National ID

REGISTRATION FEES:-

All students have to pay a **Non Refundable** registration fee in respect to the program they desire to enroll in. All students must come with the full registration fee in hand upon arrival to ATC's Admissions office.

<u>Programs:-</u>	<u>Registration Fee (Ush)</u>
1. MTP Module 1 (3 months)	100,000
2. MTP Module 2 (3 months)	100,000
3. Certificate in Ministry (3 Months)	250,000
4. Associate Diploma in Ministry (3 Months)	250,000
5. Diploma in Theology	350,000
6. Degree in Theology	500,000

Take Note: Failure to meet the necessary requirements like: Academic or Identification documents, Application form without your respective pastor's signature (page 2 and 4) and full amount of Registration fee, **May lead to NO considered for enrolment into ATC, Uganda.**

REQUIREMENTS FOR BOARDING STUDENTS:

1. Blankets, Pillow Cases and Bed sheets
2. Pens, Pencils and other stationeries such as: Ruler, Eraser, sharpener, files for notes, if desired
3. Cup, Plate, bowl, Water Bottle, Fork and Spoon
4. Toothbrush, Toothpaste, Comb, Face or Bathing Towel and Soap (for bathing and washing clothes)
5. Any other personal or hygiene needs such as: Shoe Polish, Shampoo, Deodorants, Slippers, etc.)
6. Enough money for transport back to home church, cum weekends' ministries (offering and tithes)
7. Any other personal or hygiene needs such as: Shoe Polish, Shampoo, Deodorants, mosquito netting, etc.

ADDITIONAL INSTRUCTIONS FOR PERSONAL ITEMS:-

1. **Television (TV), DVD Player** or other **entertainment devices** are **NOT ALLOWED** in the classroom nor dormitories. Missing on those items are at your own risk and cost.
2. **Mobile phones** are considered as personal and **MUST BE TURNED OFF** during class time. If phone use is abused by the student, they will be restricted accordingly.

PLEASE TAKE NOTE:-

A. For Student To Do:-

1. **Student is responsible to ensure all the questions are answered.** No leaving of blanks for ATC's Academic and Administration Offices to complete the application form for you.
2. Student is responsible to get all the levels of approval and signature of the respective pastor. Failure to get the signature will hinder you from enrolling into ATC's Program. So, please check before you submit your application form:-
 - Do you have this signature?
[] Senior Pastor
3. Student needs to pay the registration fee upon arrival for the course they intend to take.
 - Do you have the money with you?
[] Yes
[] No
4. Student has to make sure all necessary documents are attached to the ATC's Application for Admission Form.
 - Please tick [✓] the following items:-
[] Academic Educational Certificate
[] One-paged Written Personal Testimony of Conversion and Call to Ministry
[] Recommendation Letter from your Senior Pastor.
[] Photocopy of Original National ID
5. Students have to make sure they have attached two (1) passport size photos of themselves with the ATC's Application or Admission Form.
 - Please tick [✓] accordingly
[] Do you have the Photograph to be pasted (glued) on the box provided on the front page of the form
6. Please tick [✓] the following boxes for those items to be carried with you to ATC, Uganda.
 - [] Blanket, Pillow and pillow Cases and Bed Sheets
 - [] Stationeries like: Pens, Pencils, Ruler, Eraser, Sharpener, etc.
 - [] Cup, Bowl, Plate, Water Bottle, Fork and Spoon
 - [] Any other personal or hygiene needs like: shoe polish, shampoo, deodorants, soaps, slipper, toothbrush, toothpaste, etc.
 - [] Enough money for transport back to home church and weekends' Ministry (offering and tithes)

B. Hello Senior Pastor:-

1. Please make sure that your student has filled out the entire application form and has all the required documentation.
2. Please fill the Placement Program form and then follow up on the student in order to evaluate and encourage them succeed in the bible school training.
3. Senior Pastor should work with the student to ensure that they are placed in a discipling relationship to help them grow in their God given gifting and calling. A Mentorship relationship is advised.

P.S. After checking and finding that the Application for Admission Form, required documents and fees are in good order then, kindly put your signature right below at the END of this page.

Thank You.

Senior Pastor's Name / Date

Senior Pastor's Signature